



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RECEIVED
FEDERAL ELECTION
COMMISSION
SECRETARIAT

2003 JAN 30 A 9 33


AGENDA ITEM

For Meeting of: 1-30-03

SUBMITTED LATE

January 30, 2003

TO: The Commission

THROUGH: James A. Pehrkon, Staff Director 

FROM: The Forms Committee¹

SUBJECT: Additional Amendments to Agenda Documents 03-08, 03-09 and 03-10

Based on additional comments, the Forms Committee submits the attached amendments to agenda documents 03-08, 03-09 and 03-10 for the Commission's consideration.

Recommendation

The Forms Committee recommends that the Commission incorporate these amendments to the reporting forms and instructions contained in agenda documents 03-08 and 03-09.

¹ The Forms Committee consists of Irene Allen (Data); Debbie Chacona (Reports Analysis); Barry Conway (Reports Analysis); Mai Dinh (Office of General Counsel); James Jones (Printing Officer); Kevin Salley (Information); Lisa Stolaruk (Reports Analysis); Pat Sheppard (Audit); Wanda Thomas (Audit); John Vergelli (Office of General Counsel); Dorothy Yeager (Information) and Patricia Young (Public Disclosure). Tony Buckley (OGC); Jeff Chumley (Data); Bob Knop (OGC); Jonny Levin (OGC); Duane Pugh (OGC); Greg Scott (Information) and Rosie Smith (OGC) also participated in planning meetings and discussions regarding the forms.

1 The following suggestions for change have been received by the Forms Committee
2 regarding Agenda Documents #03-08, #03-09 and #03-10. (Note: Commissioner
3 Thomas has listed his suggestions in a separate document.)

4 **Agenda Document # 03-08 (Draft Forms)**

5 p. 37, Form 10: Change "Check if Loan" column heading to "Check if Loan/Debt" to
6 address reimbursable advances of personal funds made by the candidate.

7 **Agenda Document # 03-09 (Draft Instructions):**

8 **Instructions for FEC Form 1**

9 p. 9, Lines 10-11. Replace the sentence providing the mailing address for the Secretary
10 of the Senate with "Mail addressed to the Secretary of the Senate should read: 'Office of
11 Public Records, P.O. Box 5109, Alexandria, VA 22301-0109.'"

12 **Instructions for Form 3X, Schedule B:**

13 p. 82: Delete sentence on Lines 17-18 regarding aggregate year to date.

14 **Instructions for FEC Form 2**

15 p. 13, Lines 15-16: Replace the sentence providing the mailing address for the Secretary
16 of the Senate with "Mail addressed to the Secretary of the Senate should read: 'Office of
17 Public Records, P.O. Box 5109, Alexandria, VA 22301-0109.'"

18 **Instructions for FEC Form 3:**

19 p. 20, Line 10: Insert "by paper filers" after "filed."

20 p. 26, Lines 18-19: Replace the sentence providing the mailing address for the Secretary
21 of the Senate with "Mail addressed to the Secretary of the Senate should read: 'Office of
22 Public Records, P.O. Box 5109, Alexandria, VA 22301-0109.'"

1 Instructions for FEC Form 3X, Summary Page:

2 p. 53, Line 17: Insert "by paper filers" after "filed."

3 p. 59, Lines 6-7: Replace the sentence providing the mailing address for the Secretary of
4 the Senate with "Mail addressed to the Secretary of the Senate should read: 'Office of
5 Public Records, P.O. Box 5109, Alexandria, VA 22301-0109.'"

6 Instructions for FEC Form 3X, Detailed Summary Page:

7 p. 71, Line 17: Insert "that qualify as federal election activity" after "communications"

8 p. 71, Line 18: Replace "100.26" with "100.24(b)(3)".

9 Instructions for Form 3X Schedule A:

10 p. 74, Lines 15-16: The phrase "may be reattributed, if either is applicable," should be
11 underlined because it is new language. (Note: Commissioner Thomas has suggested
12 deleting the word "presumptively" which also should be underlined.)

13 Instructions for Form 3X, Schedule E:

14 p. 99, Line 10: Insert the words "Explanation and Justification for" after "See".

15 p. 102, Lines 6-8: Delete the category codes and their descriptions on these lines.

16 Clarification of previous amendment (Agenda Document 03-10): After all suggested
17 deletions are made, only category code 004, advertising expenses, will be listed and
18 described in the instructions. It is the only code applicable to independent expenditures.)

19 Instructions for Form 3X, Schedule H5:

20 p. 127, Line 2: Modify the parenthetical to read "(To Be Used to Show Transfers of
21 Levin Funds from Nonfederal Account or Levin Account to Federal ...)"

22 p. 127, Lines 7-8: Delete the phrase "and that has established separate federal and Levin
23 accounts, or that has raised Levin funds,"

- 1 p. 127, Lines 14-15: Modify to read "The committee may transfer Levin funds from its
2 Levin account or nonfederal account to either of these federal accounts, ...".
- 3 p. 128, Line 5: Change "from" to "of".
- 4 Instructions for Form 5
- 5 p. 142, Line 11: Clarification of errata sheet: Replace the phrase "October 15 of the
6 election year and January 31 of the election year," with "October 15 of the non-election
7 year and January 31 of the election year".
- 8 p. 144, Lines 21-22: Replace the sentence providing the mailing address for the
9 Secretary of the Senate with "Mail addressed to the Secretary of the Senate should read:
10 'Office of Public Records, P.O. Box 5109, Alexandria, VA 22301-0109.'"
- 11 p. 148, Lines 18-20: Delete the category codes and their descriptions on these lines.
12 Clarification of previous amendment in Agenda Document 03-10: After all suggested
13 deletions are made, only category code 004, advertising expenses, will be included in the
14 instructions because that is the only code applicable to independent expenditures.
- 15 Instructions for Form 9:
- 16 p. 156, Line 21: Replace "includes" with "means".
- 17 Instructions for Form 10:
- 18 p. 161, Lines 16-17: Replace the sentence providing the mailing address for the
19 Secretary of the Senate with "Mail addressed to the Secretary of the Senate should read:
20 'Office of Public Records, P.O. Box 5109, Alexandria, VA 22301-0109.'"
- 21 Instructions for Form 11:
- 22 p. 171, Worksheet, line 7: Insert "the amount on" after "Divide".